

**Townhomes of Brevard HOA
Board of Directors Meeting
March 10, 2021**

Minutes

1. Call to Order

The meeting was called to order at 6:02pm.

2. Determination of Quorum

Quorum was established with 3/3 members present.

3. Approval of Minutes

Amy McKowen motioned to approve the minutes from January 13, 2021, 2nd by Donna Campbell and approved by all.

4. Report of Officers: None

5. Management Report

- a. **Financials**-Rick Whitman from Fairway Management reported that the Operating account had a balance of \$34,807 and the Reserves balance was \$65,205 for a total of \$100,012 as of January 31, 2021. Rick indicated that as of today's meeting there was only one account that is a month in arrears.

6. Old Business

- a. **Board Candidates**-Donna Campbell motioned to add Joanne Minchak to the Board, 2nd by Amy McKowen and approved by all.

7. New Business:

- a. **Patio Discussion**-Amy McKowen motioned to approve requesting the attorney's opinion about what is the footprint of each unit, 2nd by Joanne Minchak and approved by all.
- b. **Gate Painting**-Donna Campbell volunteered to paint the gate at Unit 24 and 25.
- c. **Paving Repairs**-Amy McKowen motioned to approve the asphalt repairs as quoted by Burton Asphalt for \$1,605, 2nd by Donna Campbell and approved by all.
- d. **Unit 29 Canoe**-Rick was asked to send a letter to Unit 29 to please store the canoe out of sight, and to straighten up any items that are visible.

Next Meeting-April 14, 2021 at 6pm.

Adjournment-Motion to adjourn meeting at 6:34 pm, approved by all.
Minutes prepared by Rick Whitman.