

**BAYTREE CORPORATE PARK OWNERS' ASSOCIATION
BOARD MEETING**

DATE: October 30, 2023
TIME: 4:30 PM
PLACE: Using Zoom App

IN ATTENDANCE ON ZOOM:

Charles Schillinger-President, Dr. Jeffrey Locke (Absent- Dr. Emilio Roig)
Rick Whitman-Property Manager

CALL TO ORDER

Rick Whitman called the meeting to order at 4:30 PM.

CERTIFICATION OF QUORUM

A quorum was established with 2 of the 3 Board members present.

PROOF OF NOTICE

Rick Whitman stated that notice of the meeting was provided in accordance with the Association Bylaws.

MINUTES

The last board meeting of July 24, 2023, minutes were approved.

FINANCIALS

- a. **September Financials**-Rick Whitman reported that the Operating Account had a balance of \$5722.82 and the Reserves balance was \$7,725.31 for a total of \$13,448.13 as of September 30, 2023.
- b. **2024 Budget**-Charles Schillinger motioned to approve the proposed 2024 that set the Annual Dues at \$885.00 (Same as 2023), 2nd by Dr. Locke and approved.

OLD BUSINESS: None

NEW BUSINESS-

- a. **Board Candidates**-Charles Schillinger and Dr. Locke indicated that they would be candidates for the Board of Directors in 2024. Rick Whitman will contact Dr. Roig to confirm if he will also be a candidate in 2024.
- b. **Lot Across from 1331**-Rick Whitman confirmed that Dr. DePasquale is the owner of the lot with the debris and will contact him again to have the debris removed.

Next Meeting—Board Meeting, Monday, January 22, 2024-Annual Meeting, using the Zoom App.

ADJOURNMENT

With no further business to come before the Board a. meeting was adjourned, at 4:38 PM.

Minutes respectfully Submitted by Rick Whitman, Fair/Way Management of Brevard, Inc.