

**Live Oak Homeowners' Association
c/o Fairway Management
1331 Bedford Dr., Suite 103
Melbourne, FL 32940
(321)777-7575**

**Board of Directors
Meeting Minutes
September 27, 2021**

- 1) Meeting was called to order by President, Doug Dixon at 6:33 pm.
- 2) A quorum of the Board was established with 4 of 5 Directors present (Mike Smith, Doug Dixon, Rob Ledbetter and Anthony Zack). Maria Shepard absent.
- 3) Meeting notice was posted 48 hours in advance in accordance with Florida Statutes and Governing documents.
- 4) Rob motioned to approved as written the August 23, 2021, drafted meeting minutes, 2nd by Anthony. All were in favor and the motion passed unanimously.
- 5) Reports of Officers
 - a. President – None
 - b. Vice President – None
 - c. Treasurer – Anthony found no anomalies in the monthly financials.
 - d. Crime Watch – None
 - e. Management Report – Alan has run in ad in the Florida Today for three days advertising the community garage sale on October 2nd, 2021. Alan will also post the community garage sale on the front entrance bulletin board.
 - f. Newsletter – Rob is gathering information to add to the newsletter. Once information is compiled, he will draft a community newsletter.
 - g. Beautification and Maintenance of front entrance – Two irrigation heads have been replaced by Flawless lawncare.
 - h. ARC –Four new ARC applications were reviewed in the September meeting.
 - 4922 Erin –Paint and Roof approved
 - 2738 Mariah – Paint approved
 - 4979 Erin – Tree removal denied
 - 4969 Rosewood – Tree removal approved
- 6) ARC Committee – None

7) Old Business

- a. **Community Inspection review** – No violations required the Board of Directors review, and the community violation letters will be mailed out following the meeting.
- b. **Yard Signage Restriction** – Tabled. Board of Directors is working on verbiage.
- c. **Resolutions Review and Revisions** – Tabled
- d. **ARC application** – Mike submitted revised ARC application to the Board for review.
- e. **Homeowner property maintenance as seen from common areas.** Mike walked all the common areas and took notes of his unsightly findings.
- f. **LOHA website discussion** -Anthony presented two proposals to the Board of Directors to review. Anthony is still waiting to receive one more proposal. Pricing received is between \$4,500.00 and \$5,000.00.

7) New Business

- a. **Director Concerns/ Comments** - None
- 8) Next BOD meeting is on October 25, 2021, at 6:30 P.M at Joes Place
- 9) Being no other business before the Board, Doug motioned the meeting to be adjourned at 8:35 p.m.

Minutes Prepared by:
Alan Guthrie, LCAM
Fairway Management