

**BAYTREE CORPORATE PARK OWNERS' ASSOCIATION
BOARD MEETING**

DATE: July 25, 2022
TIME: 4:30 PM
PLACE: Using Zoom App due to Coronavirus Protocols

IN ATTENDANCE ON ZOOM:

Charles Schillinger-President, Dr, Jeffrey Locke-Absent- Dr. Emilio Roig
Rick Whitman-Property Manager

CALL TO ORDER

Rick Whitman called the meeting to order at 4:34 PM.

CERTIFICATION OF QUORUM

A quorum was established with 2 out of Board members present.

PROOF OF NOTICE

Rick Whitman stated that notice of the meeting was provided in accordance with the Association Bylaws.

MINUTES

The last board meeting due to coronavirus was April 25, 2022, and minutes approved.

FINANCIALS

- a. **June Financials**-Rick Whitman reported that the Operating Account had a balance of \$6,682.99 and the Reserves balance was \$7,659.28 as of June 30, 2022.

OLD BUSINESS: None

NEW BUSINESS-

- a. **Fairway CINC Systems**-Rick Whitman explained that Fairway Management LLC will be changing to a new software system on September 1st and this will eliminate checks and give Charles Schillinger the ability to approve invoices to then be paid through the new system.
- b. **ECOR Agreement**-the Board approved the new Agreement with ECOR calling for a monthly fee of \$240 (Increased from \$220).

Next Meeting–Board Meeting, Monday, November 7, 2022, using the Zoom App.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned, at 4:41 PM.

Minutes respectfully Submitted by Rick Whitman, Fair/Way Management of Brevard, Inc.