

HOLLY TRACE AT BAYSIDE LAKES HOA  
C/O: FAIRWAY MANAGEMENT  
1331 Bedford Drive #103  
Melbourne, FL 32940  
(321) 777-7575  
Fairwaymgmt.com

**Board of Directors Meeting Minutes  
February 16, 2021**

The meeting was called to order at 6:00p.m. by Susan Heinzen via Zoom

**A quorum was established** with 3 of 3 Directors present..

**Notice of the Meeting** was posted according to requirements.

**Minutes-** Susan Heinzen motioned to approve the minutes, Brent Hiss 2<sup>nd</sup>, all approved.

**Reports of Officers and Committees:**

- a. **President-** Members. please identify yourselves and your address prior to comments or questions. Unfortunately, the BOD is not familiar with all the Association members, three-minute rule.
- b. **ARC** – Joy Reported there are no outstanding applications.
- c. **Financials-**Joy Simon reported as of January 31, 2021 the Operating Account had a balance of \$68,240.31 and the Reserves Account had a balance of \$157,220.79 for a total of \$225,461.10.

**Old Business:**

- a. **Maintenance that has been completed in the community.**
  1. Speed bumps- installed.
  2. Speed limit- lowered and new signs posted.

**New Business:**

- a. **Estimates approved:**
  1. Anthonys lawn Service-\$1000- new landscaping
  2. Anthonys Lawn Service- \$1500- Bush Hogging/ pepper tree removal
- b. **Newsletter-** sent via email
- c. **Myers Termination-** Anthonys Lawn Service approval- The board has agreed to terminate Myers and approved a new contract with Anthonys Lawn Service which will begin March 1<sup>st</sup>.

**Violations-** none

**Notice of Intent-**

**Open Discussion:**

**Next meeting:** May 18, 2021 at 6:00pm

With no further business, Meeting was adjourned at 6:12pm.

Minutes prepared by Joy Simon, Fairway Management