

**WHISPERING WINDS SUBDIVISION
HOMEOWNERS' ASSOCIATION**

Board of Directors Meeting

8-28-2023

West Melbourne Library

Minutes

1. **Call to Order-** Meeting called to order by President, Ted Heierman, at 6:00 P.M.
A quorum was established with 5/5 Directors present.
2. **Proof of Meeting Notice-**Notice was posted on the Bulletin Board at entrance.
3. **Minutes-**Ed Sanders motioned to approve the June minutes with the changes to the language for 3666 Soft Breeze Circle, 2nd by Bob Wagner and approved by all.
4. **Officer, Committee, Agent Reports:**
 - a. **Financials-** Rick Whitman reported that the Operating Account had a balance on 7-31-2023 of \$52,430.32 and the Reserve balance was \$45,991.21 for a total of \$98,421.53. Rick reported that the Aging Summary now has only 535 Hiking Trail as a delinquent account. Rick will make sure a certified letter is sent to this account. Rick also explained that the 2024 Budget Worksheet would be to the Board by October 1st for input prior to the October 23rd meeting.
 - b. **ARC Requests-**Rick Whitman reported that there were six ARC requests submitted since the June meeting and all were approved.
 - c. **Welcoming Committee-**Judy Civitate reported that this will now be the Decorating Committee as well. Judy will coordinate with Ted Heierman for checking the Xmas lights and other decorations. Judy will also submit a proposed budget for both committees before October 1st so Rick can include it on the Worksheet.
5. **Old Business:**
 - a. **Periodic Maintenance Events-Pond Cleanup-**Mike Rivera indicate that two lights had been called into FPL for repairs.
 - b. **Fountain Repairs-**Ted Heierman reported that the north fountain was not working due to the heavy rains and that the repairs will be done now outside of Vero in the next two weeks.
6. **New Business:**
 - a. **Benches-**The Board will agree to have a mailing requesting input from the owners on whether to purchase the two benches. The mailing will also include permission to use the owner's email addresses in an email directory. Rick Whitman will send a sample mailing to Judy Civitate.
 - b. **Email Addresses-**Judy Civitate agreed to develop an email directory once approval from the owners is received.
 - c. **Tree Violations-**The Board asked Rick Whitman to mail letters to the seven properties that did not appear to have the required number of trees.

- d. Community Yard Sale-**The Board agreed to post on Next Door a Community Yard Sale for Saturday, October 21, 2023, from 8am to 2pm.

7. Next Meeting-October 23, 2023, at the West Melbourn Library

- 8.** Being no further business before the Board, the meeting was adjourned at 6:55pm by President, Ted Heierman.

Minutes Prepared By: Rick Whitman, LCAM, Fairway Management